

## DOCUMENT CHECKLIST

Thankyou for giving us the opportunity to claim financial redress on your behalf. Please ensure that the enclosed documents are fully completed to allow us to process your potential financial mis-selling claim.

### **We have enclosed this checklist to assist you:**

- Letters of Authority - Please complete all documents in full. **Every Letter of Authority enclosed should be completed** as we need an original copy to supply to each institution to obtain the relevant policy & sales information to process your potential claim.
- Terms of Engagement – These allow us to act on your behalf and document our agreement together. Importantly these highlight that we operate a no win, no fee service.\*

### **Please retain the following documents for your reference:**

- Introduction Letter
- Terms of Engagement (Client Copy)

We will keep you updated at various stages throughout the process and will contact you prior to lodging an official mis-selling complaint on your behalf. If you do however, wish to speak to us in the interim feel free to call on 01942 619911 or email [info@compiclaims.com](mailto:info@compiclaims.com) with your full name and address as reference.

Thankyou again for your business,

The Financial Compliance Manager,  
Compi Claims.

\* please refer to our terms of engagement section 7 VI.

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Claims Management Regulator: 4949

ICO Registered: ZA024822